



# Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair  
1<sup>st</sup> District  
Lori Glasgow, Vice-Chair  
5<sup>th</sup> District  
Gerardo Pinedo  
2<sup>nd</sup> District  
Genie Chough  
3<sup>rd</sup> District  
Carl Gallucci  
4<sup>th</sup> District

June 12, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## **ORDINANCE TO UPDATE TITLE 2, CHAPTER 2.82 OF COUNTY CODE RELATING TO THE SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS**

**(ALL DISTRICTS AFFECTED) (3 VOTES)**

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the ordinance amending Section 2.82.050 of Title 2 – Commissions and Committees of the Los Angeles County Code clarifying that each member of the Commission shall be paid \$50.00, for each meeting and/or inspection attended by the member and in no event to exceed 156 meetings per year, amending Section 2.82.080 of Title 2 – adding the inspection of Department of Children and Family Services/Probation, and Group Home facilities within the County of Los Angeles to the Commission's duties; and deleting the inspection of toy loan facilities from the Commission's duties.

### **PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION:**

The Sybil Brand Commission was created in 1959 to inspect institutions such as jails, court holding facilities, probation camps, and juvenile halls in Los Angeles County. Section 2.82.080 was last revised in 1970. Since that time, at the request of the Board of Supervisors, the Commission's responsibilities have changed to include the inspection of Department of Children and Family Services/Probation, and Group Home facilities within the County of Los Angeles, in addition to visit and inspect jail or lockup, Probation facilities and Correctional facilities.

The amendment to Section 2.82.050 clarifies that each commission member shall be paid for each meeting and/or inspection attended. The amendment to Section 2.82.080 formally adds the inspection of Department of Children and Family Services/Probation, and Group Home facilities within the County of Los Angeles to the Commission's duties and deletes the inspection of toy loan facilities from the Commission's responsibilities.

**FISCAL/FINANCING IMPACTS:**

Commissioners receive \$50 for each meeting attended, not to exceed three meetings per week, and in no event to exceed 156 meetings per year. This creates a potential \$78,000 annual expenditure. Current compensation is equivalent to three meetings a week and will not generate additional expenditures. The formal addition of group homes to its inspection responsibilities will have little to no financial impact as the Commission currently conducts facility inspections.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

The Commission was established in 1959 by Board Order pursuant to Chapter 2.82 of the Los Angeles County Code to inspect institutions such as jails, court holding facilities, probation camps, and juvenile halls in Los Angeles County. At the request of the Board of Supervisors, the Commission's responsibilities have increased to also include the inspection of Department of Children and Family Services/Probation and Group Home Facilities within the County of Los Angeles. The requested amendment to Chapter 2.82 will update the Commission's responsibilities and delete the inspection of toy loan facilities.

The primary focus of the Commission's inspection is to ensure that each facility is maintained and operated in a safe and sanitary manner, with due regard for the comfort and well-being of the residents. The Commission looks for health and safety hazards as well as ascertains that the facility has adequate food, clothing, personal hygiene supplies, linen supply, etc.

There are ten members of the Commission, two from each Supervisorial District. The Sheriff and the Chief Probation Officer serve as ex-officio members. Members serve a four-year term, at the pleasure of the Board. The Commission meets weekly, with the third Wednesday of each month designated as a business meeting with members of the Sheriff's Department, Probation Department, Department of Children and Family Services, and the Auditor-Controller's Office in attendance.

**IMPACT ON CURRENT SERVICES (OR PROJECTS):**

The condition of institutional facilities and youth group homes are of great importance in the County of Los Angeles. Approving the proposed ordinance is in the best interest of the County and provides a codified mechanism to continue the operation of the Commission, and vests the necessary authority and responsibility to assist the Commission in carrying out its duties.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Louisa Ollague', with a long, sweeping horizontal line extending to the right.

LOUISA OLLAGUE  
Chairperson, Audit Committee

cc: Chief Administrative Office  
Executive Officer of the Board of Supervisors  
Commission Services  
County Counsel  
Auditor-Controller  
Chair, Sybil Brand Commission





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AGENDA ITEM V d.

MAY 17 2007

June 5, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

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cc: Chief Administrative Office  
Executive Officer of the Board of Supervisors  
Commission Services  
County Counsel  
Auditor-Controller  
Chair, Sybil Brand Commission



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

James S. Mize, Executive Officer  
Clerk of the Board of Supervisors  
383 Hall of Administration  
Los Angeles, California 90012

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On motion of Supervisor Antonovich, seconded by Supervisor Hahn, unanimously carried (Supervisor Edelman being absent), the Board instructed County Counsel to draft an amendment to the County Code which will allow the Institutional Inspection Commission to add one additional day per week to their schedule to perform inspection of group home facilities.

Further, upon adoption of the necessary amendments to the County Code, the Board authorized the Institutional Inspection Commission to inspect group home facilities and also instructed the Chief Administrative Officer to prepare, as necessary, a budget adjustment to finance the additional cost for the remainder of the fiscal year.